



SMILEYS CHILDCARE SERVICES LTD™

PO BOX 2134, MAIDENHEAD BERKSHIRE SL6 1ZA

E-mail: enquiries@smileys-childcare.co.uk

Website: www.smileys-childcare.co.uk

TELEPHONE 0845 2011630

BABYSITTING SERVICE

PARENTS INFORMATION

SMILEYS CHILDCARE AGENCY has a large number of qualified nannies, nursery nurses, teachers and experienced mother's around the Berkshire, Buckinghamshire and Surrey area, who can come to your home in the evening (this is not a day service) to look after your children while you are out. Our babysitters are all fully screened and vetted and importantly asked to complete an enhanced CRB (criminal records bureau check). ALL Smiley's babysitters carry identification cards confirming their personal details and photograph. Please feel free to ask to see these ID cards on arrival. When you book one of our babysitters we will provide someone who lives as close to you as possible and who will have their own transport. Clients wishing to join our annual membership will be able to meet their sitter prior to any dates booked and continue with the same sitter throughout their membership.

We charge £120+vat to join our agency for a year. If you do not join the agency we charge a £12+vat booking fee per babysitting session. The annual membership allows **unlimited use** of evening babysitters.

THE BABYSITTER

When a babysitter is given your booking she will ring you to check details of the job. Please confirm your name, address the age and number of your children and any other relevant information you feel is necessary. Babysitters are **NOT PERMITTED** to give out their telephone numbers. Your babysitter will normally be able to start from 6.30-7pm on onwards.

When the babysitter arrives please make sure she has a telephone number of your doctor, a near relative or friend and at least one number where you can be contacted that evening. Please give her any instructions about feeds, nappy changes, any special needs the children may have, favourite toys or bedtime traditions! The babysitter will collect her payment from you at the end of the evening. Please can you pay the babysitters in cash not cheques.

TRAVELLING EXPENSES

Parents are not asked to reimburse travelling expenses, as all babysitters are drivers with their own transport.

CANCELLATIONS

If a parent cancels the babysitter within 48 hours he/she will be asked to pay the minimum charge of 4 hours (£26.00) and the booking fee in full to the agency.

Please note the Annual Membership does not include New Years Eve booking and Annual Memberships are non refundable



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BABYSITTING RATES

2009

Week-day/Weekend evening (before midnight)	£6.50 per hour
Week-day/Weekend evening (after midnight)	£7.50 per hour
Entire Night (sleeping at the house 7pm+)	£35.00
Entire Weekend (2 nights/2 days)	£95.00 per day/night
Bank Holidays, Pre Christmas 21/12-31/12	£7.00 per hour
Christmas Eve (evening)	£7.50 per hour
Christmas Day	£80.00 (max 8 hours)
Christmas Evening	£8.00 per hour
Boxing Day/Evening	£7.50 per hour
New Years Eve	£15.00 per hour (min 5 hours)
Valentines Night	£7.50 per hour
Hotels	£7.00-8.00 per hour

Please note all bookings are a minimum of 4 hours

OTHER SERVICES

Party Helping (minimum 4 hours)	£7.50+ per hour
Day Babysitters (subject to availability)	£7.50+ per hour
Crèches or groups of children	£7.00 per hour
Wedding Help	£7.00+ per hour

OFFICE HOURS

The office is open from 9:00am – 5:30pm Monday – Friday. If you wish to make any cancellations out of office hours please leave a message on the answer machine.

Thank you for choosing Smileys Babysitting Service, we hope that you will be completely satisfied with our service.

IF YOU ALREADY HAVE A DATE/S IN MIND FOR YOUR FIRST BABYSITTERS BOOKING PLEASE NOTE DATE, ARRIVAL TIME AND APPROXIMATE RETURN TIME.

MAKING BOOKINGS

PLEASE EMAIL enquiries@smileys-childcare.co.uk CONFIRMING DATE, ARRIVAL TIME AND YOUR PREFERRED BABYSITTER, OR CALL THE OFFICE DIRECT 0845 201 1630

PLEASE MENTION HOW YOU HEARD OF SMILEYS: _____

NB: PLEASE NOTE THIS IS A SERVICE FOR "EVENING BABYSITTERS, NOT DAYTIME"

DECLARATION

I DECLARE THAT THE INFORMATION STATED IS A FAIR AND ACCURATE DESCRIPTION OF THE CONDITIONS OF EMPLOYMENT AND THE DUTIES EXPECTED OF THE EMPLOYEE: I HAVE READ THE TERMS OF BUSINESS AND UNDERSTAND THAT MY SIGNATURE IS AN ACCEPTANCE OF THESE CONDITIONS. PAYABLE BY DEBIT/CREDIT CARD.

SIGNED _____ DATED _____

